

Institute of Asset Management Translation of IAM material - Agreement

BETWEEN:

COMPANY NAME, a company incorporated under **COUNTRY** law, having its registered office at **ADDRESS**, with company Trade Register number **XXXXXXXXXX**.

Represented herein by [●],

Hereinafter referred to as "**COMPANY NAME**",

AND:

the Institute of Asset Management, the IAM is a company Limited by guarantee and a not for profit membership organisation whose registered office is at 4th Floor, St Catherine's Court, Berkeley Place, Bristol, England, BS8 1BQ, United Kingdom.

Represented herein by [●]

Hereinafter referred to as "the IAM",

COMPANY NAME and IAM are hereinafter referred to separately as the "Party" and jointly as the "Parties".

IAM materials covered by this agreement ("Table 1"):

Item	Title (in English)	Version	ISBN	Target language	Format (e.g. printed, PDF, video)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

1. Intellectual Property – Copyright

- 1.1 The intellectual property and copyright of all items listed in Table 1 remain with **the IAM**. This includes the translated version(s).
- 1.2 **COMPANY NAME** shall not amend, distort or mis-represent any IAM material it translates. **COMPANY NAME** agrees to translate the original document conveying its purpose accurately.

2. Commercial

- 2.1 **The IAM** may make available to members and / or the public any translated material free or at a fee at its discretion. **COMPANY NAME** shall not sell or make available any IAM material for financial or commercial gain without prior agreement with **the IAM**.

3. Reproduction

- 3.1 Unless otherwise agreed, the copyright and reproduction rights of translated IAM material remain with **the IAM**. **COMPANY NAME** may print from digital copies of the translated material for internal use but should defer any copyright or reproduction issues (such as use of the material by third parties, the use of diagrams or citations) to **the IAM**.
- 3.2 Where IAM material to be translated is only produced in printed form (such as “The Big Picture” posters), **the IAM** will supply an agreed number of printed copies of the translation of these items to **COMPANY NAME** for their use only. Further copies may be requested at a later date and provided by **the IAM** to **COMPANY NAME** at the discretion of **the IAM**.
- 3.3 Where printing of translated IAM material is being carried out by **COMPANY NAME**, the specification of the printing should be agreed with **the IAM** before printing. Printing by third parties must be agreed with **the IAM** via a separate agreement.

4. Recognition

- 4.1 **The IAM** will recognise **COMPANY NAME**, or written as “XXXXX”, on all material translated in full, listed in Table 1. The official company logo of **COMPANY NAME** will feature on the translated material preceded by the words “Kindly translated by”, written in the target language. Once agreed and in use this will only be updated (due to corporate rebrand or similar) at the discretion of **the IAM**.

5. Updates

- 5.1 **The IAM** will invite **COMPANY NAME** to revise or provide updated translations to any material listed in Table 1 that has been updated, changed or is in any way different from the original translation.

6. Security and due diligence

- 6.1 **The IAM** expects all files, processes and information shared in confidence with **COMPANY NAME** to be store in accordance with data protection legislation and only accessible by those granted permission.

For **COMPANY NAME**,

(Signature preceded by the hand-written wording "Read and approved")

Name: [●]
Function: [●]

Name: [●]
Function: [●]

Date:

For the IAM,

(Signature preceded by the hand-written wording "Read and approved")

Name: [●]
Function: [●]

Name: [●]
Function: [●]

Date: